

Commercial Invoice Instructions

The Commercial Invoice is important for the clearance process used by customs officials to classify merchandise so that duties & taxes can be correctly assessed. The sample Commercial Invoice shown below is a generic form. Please note that Customs authorities reserve the right to require additional documents and information. *The Commercial Invoice should be printed on your company's letterhead.*

1. Shipper/Exporter:

Provide contact name, company name, and full address.

SHIPPER/EXPORTER (complete name and address) Marco Mariani Cia Manufacturera Intl. Piso 15 Av. de Libertador 18.563 Buenos Aires (1006) Argentina
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2. Country of Manufacture:

The country in which each of the commodities in your shipment was originally manufactured or produced.

COUNTRY OF MANUFACTURE Argentina

3. Importer:

If the shipment will be handled by an importer who is not the recipient, add the full name and address here.

CONSIGNEE (complete name and address) Jose Martinez R&W Manufacturing Suite 900 7587 Scenic Drive Miami, Florida 33166 USA
IMPORTER — IF OTHER THAN CONSIGNEE (complete name and address)

4. Add the Air Waybill number, the main reference for your shipment.

INTERNATIONAL AIR WAYBILL NO.	400-6936 8891
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5. Your description of each commodity must include:

- Full description
- Harmonized code (where possible)
- Reason for export/intended use
- Any part or serial numbers
- Country of manufacture

MARKS/NOS.	NO. OF PKGS.	TYPE OF PACKAGING	FULL DESCRIPTION OF GOODS	QTY.	UNIT OF MEASURE	WEIGHT	UNIT VALUE	TOTAL VALUE
1 of 3	3	Box	Parts and accessories for photographic cameras. 9006.9 - harmonized code	30	each	75 lbs	\$7.50 US	\$225.00 US
2 of 3								
3 of 3								
	TOTAL NO. OF PKGS.					TOTAL WEIGHT		TOTAL INVOICE VALUE
	3					75 lbs.		\$225.00 US
Check one <input checked="" type="checkbox"/> F.O.B. <input type="checkbox"/> C & F <input type="checkbox"/> C.I.F.								

6. Before you sign the Declaration

Ensure that all the information is consistent with the Air Waybill or your shipment could be delayed in customs. Certain commodities may need extra documentation or export licenses. One original commercial invoice with three copies, all individually signed are required. We also recommend that you put a copy inside one package.

THESE COMMODITIES ARE LICENSED FOR THE ULTIMATE DESTINATION SHOWN. DIVERSION CONTRARY TO UNITED STATES LAW IS PROHIBITED.	
I DECLARE ALL THE INFORMATION CONTAINED IN THIS INVOICE TO BE TRUE AND CORRECT.	
SIGNATURE OF SHIPPER/EXPORTER (Type name and title and date)	DATE
Marco Mariani, President <i>Marco Mariani</i>	October 27, 1997
FedEx M-1054 REV 11/92 LOGOS # 116547	

Sample Commercial Invoice

Date of Export: 02.07.02				Export References (i.e. order no., invoice no., etc.): B1674				
Shipper/Exporter (complete name and address): John Smith The Studio Graphics 184 London Road Whetstone, Leicester LE3 6HD VAT No. 437 7916 13				Recipient (complete name and address): Jane Yarwood Computer Labels Inc 1465 Oakland Avenue Interstate Industrial Park Memphis, US TN 38200				
Country of export: England				Importer - if other than recipient (complete name and address): As Above				
Country of manufacture: As above								
Country of ultimate destination: USA								
Air Waybill No.: 400-7604-7274				Currency: Euro				
Marks/Nos	No. of pkgs	Type of packaging	Full Description of goods	Qty	Units of measure	Weight	Unit Value	Total Value
1 of 1	1	Brown Package	Camera- ready Artwork (For printing in USA.)	1	kg	2.5		125 EUR
						Total Weight	Total Invoice Value	
						2.5	125 EUR	
I declare all the information contained in this invoice to be true and correct								Tick
Signature of shipper/exporter (type name and title and sign) Date:								FOB
J Smith, Designer 02.07.02								C&F
_____								CIF

Copy Onto Your Company Letterhead

Date of Export:				Export References (i.e. order no., invoice no., etc):				
Shipper/Exporter (complete name and address):				Recipient (complete name and address):				
Country of export:				Importer - if other than recipient (complete name and address):				
Country of manufacture:								
Country of ultimate destination:								
Air Waybill Number:				Currency:				
Marks/Nos	No. of pkgs	Type of packaging	Full Description of goods	Qty	Units of measure	Weight	Unit value	Total Value
	Total No. of Pkgs					Total Weight		Total Invoice Value
I declare all the information contained in this invoice to be true and correct							Check One	
Signature of shipper/exporter (type name and title and sign) _____							FOB	
Date: _____							C&F	
							CIF	